



PURCHASE ORDER

PO Number: 303-1-8035

Requisition Number: 303-1-01591

Order Date: 4/23/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

37217217217.091
University of Texas at Austin - Document Solutions
2706 Montopolis Drive
Austin, TX 78741
Marcos Ortega
Phone: 512-471-5464, Fax:
marcos.ortega@austin.utexas.edu

****CONFIRMATION ORDER - DELIVERY HAS BEEN COMPLETED****

Building Signage

Emergency PO 303-1-8035

Description

TFC Contact:
Cassidy Galindo, 512-463-4920

Sec. 771.003. AUTHORITY TO CONTRACT; EXCEPTIONS. (a) A state agency may agree or contract with another state agency for the provision of necessary and authorized services and resources.

Exempt Purchase TGC 771 Interagency Agreement.

Line Items

| Description | Qty | Unit | Unit Price | Start Date | End Date | Total |
|---|-----|------|------------|------------|-----------|------------|
| (400) 16.125 x 25" Permanent Adhesive Vinyl Posters, unmounted – Tenant Main Sign (PAGE 2) \$15.68 each | 400 | EA | \$15.68 | 4/9/2021 | 4/30/2021 | \$6,272.00 |

NIGP Class: 052

NIGP Item: 72**Object Class:** 334**Reimbursement Type:** Not Reimbursable

(290) 16.125x25" Wall Fabric Posters, unmounted – Tenant

Elevators (PAGE 19)

\$16.66 each

\$4,831.40 total

290 EA \$16.66 4/9/2021 4/30/2021 \$4,831.40

NIGP Class: 052**NIGP Item:** 72**Object Class:** 334**Reimbursement Type:** Not Reimbursable**Grand Total \$11,103.40**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

| | |
|----------------------------------|--------------------------------------|
| Agency | TFC |
| Fiscal Year | 2021 |
| Division | Facilities Management and Operations |
| Program | Property Management |
| Phone | 5124634920 |
| Org Code | 0477 - Coronavirus Response |
| Type of Purchase/PCC Code | ' ' Exempt with Specific Legal Cite |
| Work Order Number | n/a |

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Gamino Jr, Rico - CTCM, CTPM, 5129363567

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)